

GAVILAN COLLEGE CURRICULUM MEETING
Monday, March 11, 2013
3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

S. Dodd, B. Donovan, F. Lozano, M. Machado, J. Maringer, R. Morales, C. Oler, J. Olivas, G. Ramirez, K. Rose, M. Sanidad, D. Van Tassel, E. Venable, K. Warren, E. Talavera (minutes recorder)

GUESTS

N. Cisneros, E. Dachkova, P. Hendrickson, J. Hori-Garcia, R. Perez, S. Sweeney

- I. Call to Order
The meeting was called to order at 3:05 pm.
- II. Agenda Adjustments
Remove Distance Education Form from Discussion Items.
- III. Approval of Consent Agenda
 - A. Minutes of February 25, 2013
 - B. Inactivate Courses
 - 1.PL 110
 - 2.COS 23
 - 3.CSIS 571
 - 4.GUID 558
 - 5.LIB 733
 - 6.CWE 190
 - 7.CWE 192
 - C. Inactivate Programs
 - 1.Media Arts: AA Broadcast Television
 - 2.Media Arts: Certificate of Achievement Broadcast Television
 - 3.Media Arts: AA Journalism Option

MSC (D. Van Tassel/G. Ramirez). Vote: Unanimous. Passed.
- IV. Curriculum
 - A. New Business
 - 1.NEW COURSE PROPOSAL – SECOND READING
 - a. ENGL 9D Advanced Fiction
Course description was changed and the name in the course fit the other courses in the sequence. A concern was raised that there was not much reference to writing and would probably be rejected by the UC system; therefore, writing needs to be emphasized in the descriptors. A sentence will be added in for the amount of writing the student will do.
MSC (M. Sanidad/G. Ramirez). Vote: unanimous. Passed on the condition that changes are made to the descriptor.

- b. MATH 411 Integrated Pre-Algebra
A question was raised about the students who do not pass the course. Courses will not be able to be repeated so students who do not do well in 411 can take 402. A course can be repeated three times for failure. The issue is to communicate the repeatability concern to the students.

The question about setting a high standard of passing the course at 88% was brought up and addressed. The statistics show that people who perform below the 88% do not do well in the courses that follow. This standard was passed a few years ago by the Curriculum Committee. This policy needs to be addressed in the catalog, which states that courses passed with 70% or better is passing. R. Perez emphasized that the non-credit side of academics can be used for support. It doesn't impact the unit or the financial aid load and it is a viable option for students. A question was asked if an advisory should be added to the catalogue. The 88% is being added to be consistent with the other math courses which state 88% as passing. When a course is not passed at 88%, they are given a D or an F. The change can be made and a suggestion is to remove the 88% wording and for the department to go back and discuss this issue. K. Rose added that the mastery level can be set by the department.

A motion is made to remove the 88% in the description and to add the wording, "the mastery level that is set by the department." MSC (F. Lozano/M. Sanidad) Vote: Yes= 10; No= 1; Abstain= 0; Motion Passed.

- c. CD 301 Principles and Practices in ECE – taught in Spanish
No action taken.

- d. CD ~~302~~-202 Early Child Development – taught in Spanish
The change in the course numbering, according to the Industry Board, will not be accepted for certificate. San Jose State wants to know which courses are taught in Spanish because they will not accept those courses taught in Spanish for transfer. The course content is comparable to those offered at De Anza and Cabrillo Colleges. A question was raised about the increase in course rigor and the ability for the students to complete the courses when they don't have the background to perform well in the higher rigor courses. The ECE units have to be accepted by the State Credentialing Department. The students with middle school or high school education are able to complete this level of work. The courses will not be as sophisticated as CD 2 but is comparable.
The big concern is the course numbering level. Students in the future will not be able to use these courses for the AA degree. The response is that if approved the courses will be able to be used for the AA degree. These will not affect the TMC because it is not at the 200 level. These courses do not have the rigor of a cosmetology course or an English course and may be used as an elective for the Child Development AA degree.

The degree of writing is not the same as CD 1 so they are not as rigorous and can not be compared to a 200 level course. The assessment the students go through is multiple choice questions, writing assignments, and observation of a child development center. The gap may not be too far off from the 200 level, so maybe the course needs to be adjusted to increase the rigor.

Content needs to be more specific and related to the particular unit. S. Dodd will work with CD department to guide the corrections that need to be made.

It is agreed that the CD department will thoroughly assess CD 202 and make a report to the curriculum committee in the spring with an overview of how the course and students performed. MSC (K. Rose/J. Maringer). Vote: Yes=10. No=0. Abstention=0. Motion passed.

- e. CD 305 Child Family Community – taught in Spanish
No action taken.
 - f. CD 309 Child Health, Nutrition, and Safety – taught in Spanish
No action taken.
 - g. CD 313 Infant and Toddler Care – taught in Spanish
No action taken.
 - h. ESL 784 NC ESL Lifeskills 1A
 - i. ESL 785 NC ESL Lifeskills 1B
 - j. ESL 786 NC ESL Fundamentals 2A
 - k. ESL 787 NC ESL Fundamentals 2B
- ESL 784, 785, 786, and 787 are taken as one motion. Titles were added to the ESL courses.

MSC (K. Warren/M. Sanidad). Vote: unanimous. Passed.

2. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. ACCT 111 Introduction to Income Tax
Students who are currently enrolling do not have the proper knowledge and the course pace is slowed down. A prerequisite is added to avoid this problem. The methods of evaluations are missing and updates need to be sent to B. Donovan.
MSC (M. Sanidad/J. Maringer). Vote: Unanimous. Passed with pending updates.
- b. CHEM 12A Organic Chemistry
- c. CHEM 12B Organic Chemistry
Textbook update according to the C-ID.
MSC (M. Sanidad/R. Morales). Vote: Unanimous. Passed.
- d. GUID 562 Directed Study Lab in Pre-Algebra
- e. GUID 563 Directed Study Lab in Algebra I
- f. GUID 565 Directed Study Lab in Algebra II
GUID 562, 563 and 565 are taken as one motion. Changes due to Math department changes; SLOs updated to match Math changes.

MSC (J. Maringer/M. Machado). Vote: unanimous. Passed.

- g. KIN 20A Bowling – Beginning
- h. KIN 20B Bowling – Intermediate
- i. KIN 20C Bowling – Advanced
- j. KIN 64A Individualized Cardiovascular Fitness – Level 1
- k. KIN 64B Individualized Cardiovascular Fitness – Level 2
- l. KIN 64C Individualized Cardiovascular Fitness – Level 3
- m. KIN 64D Individualized Cardiovascular Fitness – Level 4
- n. KIN 71A Self Defense – Level 1
- o. KIN 71B Self Defense – Level 2
- p. KIN 71C Self Defense – Level 3

Items g-p are taken as one motion.

MSC (M. Sanidad/K. Warren). Vote: 1 opposed. Passed.

- q. LIB/CSIS 3 Research Skills
- r. LIB/AH 140 Online Health Research
- s. LIB 732 Introduction to Online Gavilan
Updates to Learning Outcomes.

MSC (R. Morales/J. Maringer). Vote: unanimous. Passed.

- t. PHIL 2 Introduction to Logic
To align the course with the C-IDs.

MSC (R. Morales/M. Sanidad). Vote: unanimous. Passed.

V. Information-Discussion-and/or-Action

A. Curriculum Forms Update – Discussion Item

[New Course Proposal – First Reading – DRAFT](#)

[New Course Proposal – Second Reading – DRAFT](#)

[Modification of Course – Form C – DRAFT](#)

~~[Distance Education – Form D – DRAFT](#)~~ Removed

The forms are revised to include a question regarding C-ID review. Also, some duplications have been addressed, the change in position of signature page and repeatability issues. This will be placed as an action item at the next meeting.

B. [Spring 2013 Community Education Classes](#) – Information Item

VI. Adjournment

The meeting was adjourned at 4:23 pm by consensus.